**BRIAN PERSAD**

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•#51 Mc Inroy Street Curepe

**PROFILE**

Detail oriented, results driven, meticulous individual determined to assist your organization in my capacity as a part time cashier.

**EDUCATION  
University of the West Indies –** St Augustine Campus: July 2014

Bachelors of Science, Economics

Double Minor: Accounting, Environmental Economics

**EXPERIENCE**

**Economic Research and Planning Officer,** Ministry of Works and Transport, November 14 – Present

* Constructed and updated various databases used for decision making in the traffic management process
* Used statistical analysis to interrogate travel data or accident records
* Wrote clear reports and presented options as well as recommendations
* Evaluated the benefits and costs of different scheme options or strategies
* Preparation of Economic justification reports which validated annual draft estimates for the traffic management branch.
* Served on a tendering committee in my capacity as an Economist
* Liaised and negotiated with Police Departments, Insurance Companies for information regarding Traffic Accidents.
* Prepares technical and other reports for submission to supervising officer
* Was able to get the branch more funds than they budgeted for using Economic Justification

**Market Research Assistant,** Market Facts and Opinions 2000 Ltd, September 14 – November 14

* Conducted quantitative as well as qualitative research on behalf of companies and the government on a project by project basis
* Data entry and editing of surveys for decision making

**Administrative Assistant,** SWAHA Educational Institute, March 2012 – May 2012

* Coordinated schedules between departments’ teachers and student in resolving day-to-day administrative and operational problems.
* Worked as part of a team and assisted with the planning and organizing of school events.
* Assisted in the preparation of business correspondence and data entry (Actively used Microsoft Office Suits for word processing and spread sheets).
* Handled incoming/outgoing calls and filing.

**ACTIVITIES AND INTERESTS**

* Treasurer of Youth group and Secretary of Regional Youth Assembly, Lengua Presbyterian Church, Barrackpore, 2009-2011
* Tutor and Mentor**,** CyrilRoss Home, 2011
* Member of the Economics Association of Trinidad and Tobago

**REFERENCES**

Joel Ramasir, B.A.Sc.

Storage and Loading Technician

Phoenix Park Gas Processors

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Neera Nanan Ramroop, B.Sc.   
Accounting Technician

Massy Stores Ltd.

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